



24th August, 2020

To whom it may concern,

Invitation for Participating in News Commentary Competition (English Section)

Launched in 1992, more than 70,000 secondary students took part in Students' Top Ten News Election every year. Apart from the election, we also organize News Commentary Competition and Enquiry Study Competition to enhance students' critical thinking ability. Entries are now open for the News Commentary Competition. Details are as follows:

Theme	Comment on a local, regional or international issue in 2020
Category	Junior form (F.1-3 or equivalent grades); Senior form (F.4-6 or equivalent grades)
Language	English
Word Limit	Junior form 300 - 1,000 words; Senior form 500 - 1,500 words
Submission Format	Participants should use no more than 50 words to explain the reasons of selecting the issue that is discussed in the entry. Each entry should include a title and word count.
Submission Method	Each entry should be typed in the spaces provided in the Application Form, which should be uploaded to the Google Classroom in the format of Word document (Refer to Appendix 1). Every participant should also complete an online form to provide their personal information and opinion regarding this activity. The link and QR code of the online form have been indicated in the Application Form. For submission of the entries, filling in the Record Form (Appendix 3) is required and the form should be uploaded to the designated page in the Google Classroom (Refer to Appendix 1).
Deadline	19 th October 2020 (Mon)
Award	For each category: Champion \$1,300 book coupons and Certificate of Commendation 1 st runner-up \$1,100 book coupons and Certificate of Commendation 2 nd runner-up \$700 book coupons and Certificate of Commendation 3 rd runner-up \$250 book coupons and Certificate of Commendation
Rules	1. Entries must be original work by participants. Proven plagiarism will lead to disqualification. The Organizer may report to the school. 2. Hok Yau Club reserves the right to edit, alter, publish, or use any entries in any forms for exhibition and any educational purposes.
Enquiries	Tel: 2397 6116 / Email: top10news@hyc.org.hk (Mr. Fong)

Yours faithfully,

Organizing Committee of Students' Top Ten News Election 2020

Encl.: Details of Submission Method, Application Form and Record form

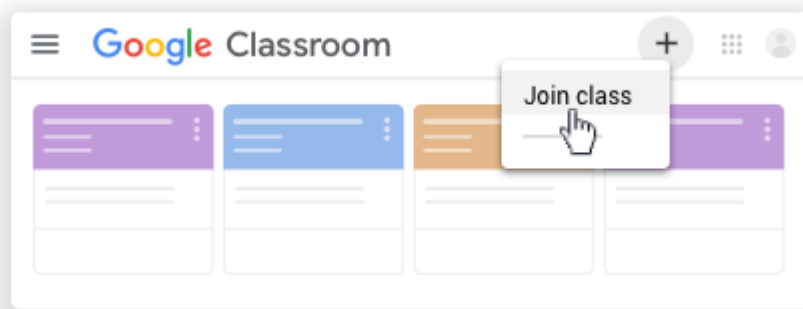
Students' Top Ten News Election 2020 News Commentary Competition (English Section)

Appendix 1
(Total pages: 2)

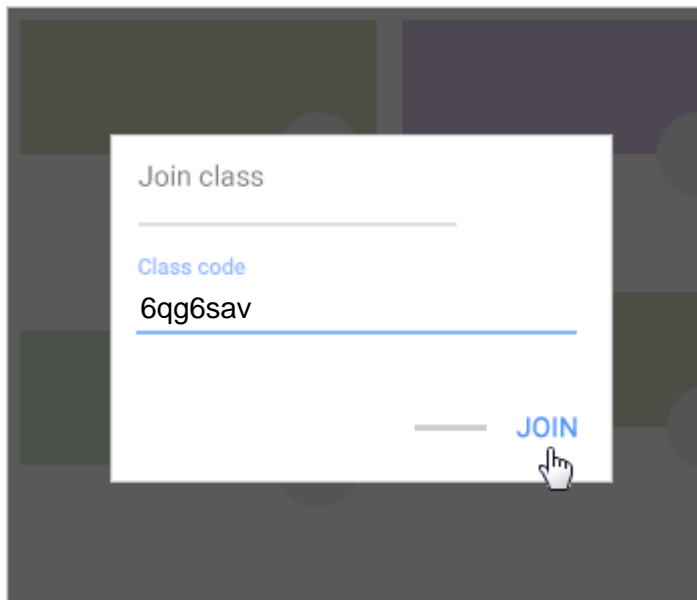
Details of Submission Method

Steps:

1. Go to classroom.google.com and click **Sign In**.
2. Make sure to sign in with the correct account. If you're already signed in and need to switch accounts, in the top-right corner, click your profile picture and then click **select or add your account**.
3. At the top, click **Join class**.

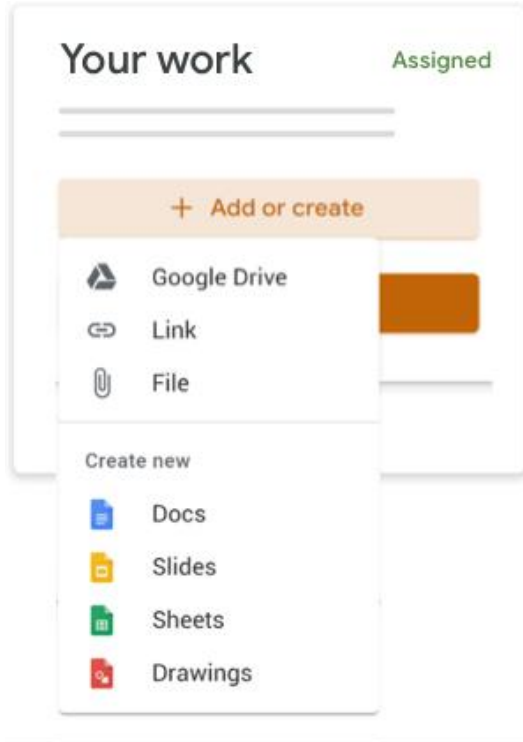


4. Enter the class code '6qg6sav' and click **Join**.

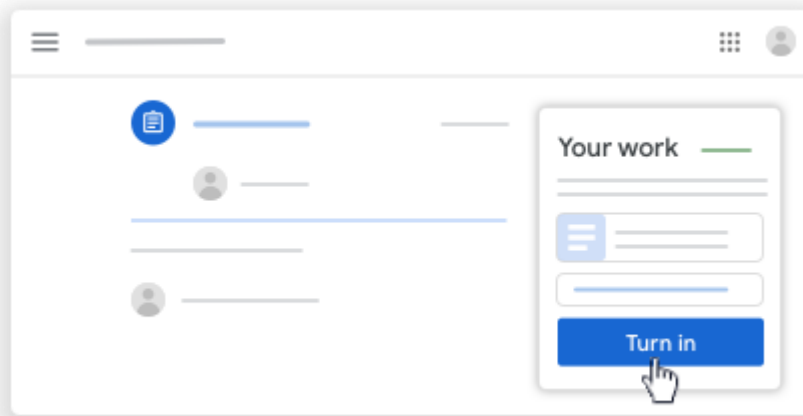


5. With regard to category that you will be participated in, click 'Junior form (English Section)' or 'Senior Form (English Section)' Classwork at **Stream** page, or select 'Junior form (English Section)' or 'Senior Form (English Section)' at **Classwork** page.
6. Name the Application form according to the following pattern: '*Senior/Junior – School Name – Name of the participant – Title of the entry*'. For example: 'Senior–Hok Yau Secondary School–Chan Hok Yau–Combating Global Warming'.

7. Under **Your work**, click **Add or create** and then select **Google Drive**, **Link**, or **File**.



8. Select the attachment of the Application Form (*in the format of Word document*) and click **Add**.
9. Click **Turn In** and confirm. The status of the assignment changes to **Turned in**.




10. Click '學校統計表格／Record Form' Classwork at **Stream** page, or select '學校統計表格／Record Form' at **Classwork** page.
11. Name the Record form according to the following pattern: '*School Name* – Record Form'. For example: 'Hok Yau Secondary School–Record Form'.
12. Repeat steps 7–9 to submit the Record Form to the Google Classroom.



Students' Top Ten News Election 2020
News Commentary Competition (English Section)
Application Form

Deadline: 19th October 2020

Appendix 2
(Total pages: 2)

Name in English	
Category	Junior Form (F.1-3 or equivalent grades) / Senior Form (F.4-6 or equivalent grades) <i>(Please delete where appropriate)</i>
<p>1. Entry should be typed in the spaces provided in the Application Form, which should be uploaded to the Google Classroom in the format of Word document. The file can be found in www.top10news.org</p> <p>2. I confirmed that I have filled in the online form to provide my personal information and opinion regarding the activity. Yes / No <i>(Please delete where appropriate)</i></p> <p>3. Please note that if the participant did not fill in the online form to provide his/her personal information and opinion regarding the activity, he/she will be disqualified.</p> <p>Link: https://bit.ly/2Y3gVqn</p> <p>QR Code:</p> 	
<p>1. Why do you choose this topic? (no more than 50 words)</p>	



Students' Top Ten News Election

Organized by  學友社
Hok Yau Club

2. Title of the entry:

3. Word count:

4. Entry:



Students' Top Ten News Election 2020
News Commentary Competition (English Section)
Record Form

Appendix 3
(Total pages: 1)

English Name of School			
English Name of Responsible Teacher			
Chinese Name of Responsible Teacher (if applicable)			
Contact phone no.		Fax no.	
Email			
Class	Junior Form (No. of Entries)	Senior Form (No. of Entries)	
Total			

To obtain the soft copy of this form: www.top10news.org